

**BOARD OF MORGAN COUNTY COMMISSIONERS**  
**Minutes of Meeting**  
**September 15, 2009**

The Board of Morgan County Commissioners met on Tuesday, September 15, 2009 at 9:01 a.m. with Chairman Brian McCracken, Commissioner Laura Teague and Commissioner Tony Carlson in attendance. Chairman McCracken called the meeting to order with Human Resources Director Michelle Pape leading the meeting in the Pledge of Allegiance to the Flag.

**CITIZEN'S COMMENT PERIOD**

There were no comments.

**CONSENT AGENDA**

The following items were on the Consent Agenda:

Consideration of approval of minutes dated September 8, 2009  
Ratification of Chairman's signature for letter to the City of Fort Morgan regarding completion of the chip and seal project on Nelson Road, Fort Morgan, CO.  
Ratification of signatures of Board of County Commissioners for support letter to the U.S. Department of Transportation regarding Morgan County Freight Rail Infrastructure Transportation Investment Generating Economic Recovery (TIGER) Discretionary Grant Application

Commissioner Teague made a motion to approve all items on the Consent Agenda. Commissioner Carlson seconded the motion. Motion carried 3-0.

**GENERAL BUSINESS AND ADMINISTRATIVE ITEMS**

**CONSIDERATION OF APPROVAL-RESOLUTION 2009 BCC 34-RESOLUTION TO CREATE AND ESTABLISH, BY RESOLUTION DULY ADOPTED, THE OFFICE OF ADMINISTRATIVE SERVICES MANAGER**

**RESOLUTION**  
**2009 BCC 34**

**RESOLUTION OF THE BOARD OF MORGAN COUNTY COMMISSIONERS**

**WHEREAS**, pursuant to Colorado Revised Statutes, Section 30-11-107(n), the Morgan County Board of County Commissioners ("Board") is authorized to create, by resolution duly adopted, the office of Administrative Services Manager or such other offices as the Board deems required for the efficient management of the business and concerns of the County; and

**WHEREAS**, the Board is authorized to make appointments to the offices so created and to prescribe duties to be performed by such appointees; and

**WHEREAS**, to further the efficient and effective management of County affairs, the Board desires to establish the office of Administrative Services Manager.

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of County Commissioners of Morgan County, Colorado as follows:

1. The position of Administrative Services Manager is hereby created.
2. The duties of the Administrative Services Manager shall be as described in the attached Morgan County Position Description, as Exhibit "A".

The effective date hereof shall be the date of the adoption of this Resolution.

**ADOPTED THIS 15<sup>TH</sup> DAY OF SEPTEMBER, 2009.**

**THE BOARD OF COUNTY COMMISSIONERS  
MORGAN COUNTY, COLORADO**

\_\_\_\_\_  
s/ Brian McCracken  
Brian McCracken, Chairman

\_\_\_\_\_  
s/ Tony Carlson  
Tony Carlson

\_\_\_\_\_  
s/ Laura Teague  
Laura Teague

**ATTEST:**

(SEAL)

\_\_\_\_\_  
s/ Connie Ingmire  
Connie Ingmire, Clerk to the Board

Administrative Services Manager Susan Bailey presented to the Board Resolution 2009 BCC 34 for approval to create and adopt the position of Administrative Services Manager located at the Board of County Commissioner's Office. Bailey gave a brief overview of the position and duties. Commissioner Carlson made a motion to approve Resolution 2009 BCC 34 for the Board of County Commissioners to create the office of Administrative Services Manager. Commissioner Teague seconded the motion. Motion carried 3-0.

**CONSIDERATION OF APPROVAL-RESOLUTION 2009 BCC 35-RESOLUTION TO CREATE  
AND ESTABLISH, BY RESOLUTION DULY ADOPTED, THE OFFICE OF MANAGING  
COMMISSIONERS**

**RESOLUTION  
2009 BCC 35**

**RESOLUTION OF THE BOARD OF MORGAN COUNTY COMMISSIONERS**

**WHEREAS**, pursuant to Colorado Revised Statutes, Section 30-11-107(n), the Morgan County Board of County Commissioners ("Board") is authorized to create, by resolution duly adopted, the office of Managing Commissioner or such other offices as the Board deems required for the efficient management of the business and concerns of the County; and

**WHEREAS**, the Board is authorized to make appointments to the offices so created and to prescribe duties to be performed by such appointees; and

**WHEREAS**, to further the efficient and effective management of County affairs, the Board desires to establish the office of Managing Commissioner.

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of County Commissioners of Morgan County, Colorado as follows:

1. The position of Managing Commissioner is hereby created.

2. The Managing Commissioner shall be responsible for the oversight and supervision of the assigned departments as prescribed in the attached organizational chart, Exhibit "A".
3. The Board of County Commissioners shall review the direction and actions of the Managing Commissioner from time to time in order to determine that the Board of Commissioner's policies and directions are being followed.
4. The duties of the Managing Commissioner shall include informing the other Commissioners on a regular basis of the Managing Commissioner's department activities.
5. The departments under the Managing Commissioners shall rotate annually commencing January 2011.

The effective date hereof shall be the date of the adoption of this Resolution.

**ADOPTED THIS 15<sup>TH</sup> DAY OF SEPTEMBER, 2009.**

**THE BOARD OF COUNTY COMMISSIONERS  
MORGAN COUNTY, COLORADO**

\_\_\_\_\_  
s/ Brian McCracken  
Brian McCracken, Chairman

\_\_\_\_\_  
s/ Tony Carlson  
Tony Carlson

\_\_\_\_\_  
s/ Laura Teague  
Laura Teague

**ATTEST:**

(SEAL)

\_\_\_\_\_  
s/ Connie Ingmire  
Connie Ingmire, Clerk to the Board

Administrative Services Manager Susan Bailey presented to the Board Resolution 2009 BCC 35 for approval to establish the office of Managing Commissioner. Commissioner Teague made a motion to approve Resolution 2009 BCC 35 noting the Commissioners will be responsible for the oversight of assigned departments rotating annually beginning January 2011. Commissioner Carlson seconded the motion noting this is on a trial basis. Motion carried 3-0.

**CONSIDERATION OF APPROVAL-CONTRACT/PURCHASE ORDER-GREAT OUTDOOR  
COLORADO GRANT-LEGION FIELD RENOVATION PROJECT-CONTRACT WITH  
DIAMONDBACK CONSTRUCTION TO BUILD DUGOUTS**

Finance Director Michelle Covelli presented to the Board for approval five bids for concrete dugouts at Legion Field as provided by Josh Langford. The first bid was from Dahl Construction for \$54,000.00. The second bid was from Larson Construction for \$34,226.00. The third bid was from Eskew Concrete for \$28,000.00. The fourth bid was from Diamondback Concrete for \$27,119.09. The fifth bid was from Design Builders for \$23,000.00. Covelli noted the lowest bid was from Design Builders but their bid not meet specifications for a concrete roof. Covelli stated that Diamondback Construction's bid includes an in-kind donation of \$8,766.69. Commissioner Teague made a motion to approve the bid from Diamondback Concrete for \$27,119.09 for concrete dugouts at Legion Field and authorize Chairman McCracken to sign the contract. Commissioner Carlson seconded the motion. Motion carried 3-0.

**CONSIDERATION OF APPROVAL-CONTRACT-CORE PROGRAMS, CHILD WELFARE-MORGAN COUNTY DEPARTMENT OF HUMAN SERVICES-PROVIDE INTENSIVE SERVICES TO CHILD WELFARE CLIENTS**

Director of the Department of Human Services Steve Romero presented to the Board for approval the annual CORE Contract. Romero noted there are eight programs that utilize CORE funds which include: home based intervention, intensive family therapy, sexual abuse treatment services, day treatment, life skills, special economic assistance, mental health services and substance abuse treatment services. Romero reported included in the contract is the breakdown of number of children served per month, number of families served per month, cost per child per month and the total cost per year for a total of \$482,692.00. Romero stated there is an eighty twenty breakdown and noted the County's share is \$176,321.00 for total funds of \$659,013.00. Commissioner Carlson made a motion to approve the CORE Contract to provide intensive services to child welfare clients for the term of June 1, 2009 through May 31, 2010 and authorize Chairman McCracken to sign the CORE contract. Commissioner Teague seconded the motion. Motion carried 3-0.

**CONSIDERATION OF APPROVAL-CONTRACT-AGGREGATE INDUSTRIES 2009- 0812 MORGAN COUNTY ROAD 19 PAVING PROJECT**

Administrative Services Manager Susan Bailey presented to the Board for approval the Aggregate Industries Contract for the Morgan County Road 19 paving project. Bailey noted there are grant funds in the amount of \$500,000.00 from the Department of Local Governments and Morgan County's share is \$843,554.80 for a total of \$1,343,554.80. The contract is from September 1, 2009 to completion date of October 8, 2009. Commissioner Teague made a motion to approve the contract between Morgan County and Aggregate Industries for the Morgan County Rd 19 paving project. Commissioner Carlson seconded the motion. Motion carried 3-0.

**CONSIDERATION OF APPROVAL-GRANT APPLICATION AGREEMENT-NE COLORADO CELLULAR, INC AND MORGAN COUNTY**

Morgan County Attorney George Monsson stated this is an agreement with Viaero for an upgrade if Viaero receives stimulus grant funds from the Federal Government. Monsson noted this is a non-binding agreement and does not obligate the County. Chairman McCracken noted if Morgan County approves the application agreement it would help assist Viaero with their application. Commissioner Carlson made a motion to approve the grant application agreement with NE Colorado Cellular, Inc. and authorize Chairman McCracken to sign the grant application agreement. Commissioner Teague seconded the motion. Motion carried 3-0.

**CONSIDERATION OF APPROVAL-CERTIFICATION OF ELIGIBILITY TO RECEIVE CONSERVATION TRUST FUNDS FOR THE PERIOD OF JANUARY 1, 2010 TO DECEMBER 31, 2010**

Finance Director Michelle Covelli presented to the Board for approval the Certification of Eligibility to receive Conservation Trust Funds noting that it is an annual certification. Morgan County would receive approximately \$100,000.00 per year and would be used for open space and recreational projects. In the past, the funds have been spent on expansion projects at the Morgan County Fairgrounds. Commissioner Teague made a motion to approve the Certification of Eligibility to receive Conservation Trust Funds for the period January 1, 2010 to December 31, 2010 and authorize Chairman McCracken to sign the Certification of Eligibility. Commissioner Carlson seconded the motion. Motion carried 3-0.

**COUNTY OFFICAL AND DEPARTMENT HEAD REPORTS**

The Commissioners reported on various roads in their district. Administrative Services Manager Susan Bailey noted the meeting with Watco Company on September 17, 2009 at 2:00 p.m. has been canceled.

**UNFINISHED BUSINESS**

There was no unfinished business.

**ADJOURNMENT**

With no further business, the meeting recessed at 9:25 a.m.

Respectfully Submitted,

Dee Loose  
Deputy Clerk to the Board