

COMMISSIONERS PROCEEDING 1

BOARD OF MORGAN COUNTY COMMISSIONERS

Minutes of Meeting

March 22, 2011

The Board of Morgan County Commissioners met on Tuesday, March 22, 2011 at 9:00 a.m. with Chairman Tony Carlson, Commissioner Brian McCracken and Commissioner Laura Teague in attendance. Chairman Tony Carlson called the meeting to order with Morgan County Planning and Zoning Administrator Barb Gorrell leading the Pledge of Allegiance to the Flag.

CONSENT AGENDA

Consideration of Approval of Board of County Commissioners Minutes dated March 15, 2011

Ratify the Board of County Commissioners approval to renew the annual maintenance agreement for the Carte Graph software used at Morgan County Road and Bridge

Ratify Chairman Tony Carlson's signature approving the Permit Renewals for the Annual Oversize and Overweight Transport Permits on the various Morgan County owned trucks

Ratify the Board of County Commissioner's approval to the Request for Waiver of Fees submitted by Boy Scouts of America to hold a Cub Scout Day Camp Saturday, June 11, 2011 in the 4-H Building and Outdoor Arena

Ratify the Board of County Commissioner's approval to the additional request for Waiver of Fees submitted by the Brush Area Chamber of Commerce to also utilize the Mark Arndt Event Center as part of their event, The Prairie Biker Rally scheduled for August 26, 27, and 28, 2011

Ratify Chairman Tony Carlson's signature on the Morgan County Board of Human Services Financial Meeting Minutes, dated February 14, 2011

Ratify Managing Commissioner Brian McCracken's signature on the County Veterans Service Officers Monthly Report and Certification of Pay for the Month of February 2011

Ratify the Board of County Commissioners approval for the Communication Center Employee Compensation Details – Effective 01/01/11 through 12/31/11

Ratify the Board of County Commissioners approval to administratively amend the Morgan County Zoning Regulations, section "Airport Influence Area Overlay District, (As of March 1, 2011 Morgan County has not adopted any Airport Influence Overlay Districts)

Chairman Carlson noted clarification was needed for item number nine. Planning and Zoning Administrator Barb Gorrell stated Morgan County, area land owners and the City of Fort Morgan have conducted a few meetings regarding the Airport Influence Area Overlay Districts. The City of Fort Morgan has made some overlay suggestions with Morgan County not adopting any of the suggestions. Gorrell stated an area surrounding the airport will have restricted use. Gorrell noted the addition of this language to the district. Morgan County Attorney George Monsson stated Morgan County has the authority to amend the overlay districts administratively. Commissioner Teague made a motion to approve all items on the Consent Agenda. Commissioner McCracken seconded the motion. Motion carried 3-0.

GENERAL BUSINESS AND ADMINISTRATIVE ITEMS

CONSIDERATION OF APPROVAL-CONTRACT-2011 CNT 10-SIMPLEX GRINNELL

Morgan County Building and Maintenance Supervisor Dave Cornwell presented to the Board for approval 2011 CNT 10. Cornwell stated the contract with Simplex Grinnell is a renewal of the Fire Alarm System Contract. Simplex Grinnell will service the Morgan County Justice Center, the Morgan County Human Services Building and the Morgan County Commissioner's Office. Cornwell noted the terms of the contract are for one calendar year running from March 1, 2011 to February 29, 2012 and not to exceed \$496.00 for the Morgan County Commissioner's Office, \$619.00 for the Morgan County Human Services Building and \$1,274.00 for the Morgan County Justice Center totaling \$2,389.00 annually. Commissioner McCracken made a motion to approve Contract 2011 CNT 10 and authorize the Chairman to sign. Commissioner Teague seconded the motion. Motion carried 3-0.

CONSIDERATION OF APPROVAL-CONTRACT-2011 CNT 12-EAST MORGAN COUNTY HOSPITAL

Morgan County Ambulance Director Joe King presented to the Board for approval 2011 CNT 12. King stated the contract will allow the Morgan County Ambulance Department to purchase medical supplies from East Morgan County Hospital at a reduced cost. King explained the Ambulance Department will be able to purchase medical supplies at wholesale pricing plus ten percent from East Morgan County Hospital. King noted the possible savings of thirty percent or approximately \$10,000.00. King stated the Ambulance Department will need to buy case lots and only purchase items the hospital has in inventory excluding specialty items. King mentioned the addition of a return policy which would allow the Ambulance Department to trade back expired medications to the hospital. King noted the terms of the contract are for one calendar year running from February 22, 2011 to February 21, 2012 with variable pricing based on wholesale price plus ten percent. Commissioner Teague made a motion to approve Contract 2011 CNT 12. Commissioner McCracken seconded the motion. Motion carried 3-0.

CONSIDERATION OF APPROVAL-FIFTH AMENDMENT TO PURCHASE AND SALE CONTRACT-RMNM, LLC

Morgan County Attorney George Monsson presented to the Board for approval the amendment to Rocky Mountain Natural Meat's purchase of a portion of land in the Rosewood Subdivision in Brush, CO. Monsson stated the approval date has been extended to May 17, 2011. Rocky Mountain Natural Meats are finalizing additional items with the City of Brush. Commissioner McCracken made a motion to approve the Fifth Amendment to purchase a sale contract with RMNM, LLC. Commissioner Teague seconded the motion. Motion carried 3-0.

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CONSIDERATION OF APPROVAL-LEASE AGREEMENT-NORTHEASTERN COLORADO ASSOCIATION OF LOCAL GOVERNMENTS

Morgan County Attorney George Monsson presented to the Board for approval the lease agreement with NECALG. Monsson stated the agreement will formalize a prior informal situation. The agreement will allow NECALG to rent the Old County Shop complex which they have been occupying for several years. Monsson noted the terms of the lease are for one calendar year running from January 1, 2011 to December 31, 2011 and not to exceed \$500.00 a month in rent. The agreement also outlines the use of the outdoor area surrounding the buildings. Commissioner McCracken made a motion to approve the lease agreement between Morgan County and Northeastern Colorado Association of Local Governments. Commissioner Teague seconded the motion. Motion carried 3-0.

CONSIDERATION OF APPROVAL-RE-APPOINTING SHARON KAUFFMAN TO MORGAN COUNTY RETIREMENT BOARD FOR FOUR YEARS

Morgan County Attorney George Monsson presented to the Board for approval the re-appointment of Sharon Kauffman to the Morgan County Retirement Board. Monsson explained that initially Board member terms were set up in a staggered fashion. Monsson stated Kauffman has served a three year term and is due for re-appointment. Monsson noted Kauffman's new term on the Board will be for four years. Commissioner Teague made a motion to re-appoint Sharon Kauffman for a four year term to the Morgan County Retirement Board. Commissioner McCracken seconded the motion. Motion carried 3-0.

COUNTY OFFICIAL AND DEPARTMENT HEAD REPORTS

Commissioners reviewed the calendar dated March 18, 2011 to March 29, 2011 with no changes.

UNFINISHED BUSINESS

There was no unfinished business.

CITIZEN'S COMMENT PERIOD

Community member John Longacre asked the Board for a complete copy of the statutes which state that the county can condemn portions of property. Commissioner McCracken stated the Board does not have an appetite to condemn property. Morgan County Attorney George Monsson will provide Longacre with the correct statutes.

Community member Kevin Haysacker was also in attendance and introduced himself to the Board. Haysacker stated he was just an observer.

We hereby adjourn and are in recess at 9:17 a.m.

Respectfully submitted,

Erin Kral
Deputy Clerk to the Board

THE BOARD OF COUNTY COMMISSIONERS MORGAN COUNTY, COLORADO

s/Tony Carlson
Tony Carlson, Chairman

s/Laura Teague
Laura Teague, Commissioner

s/Brian McCracken
Brian McCracken, Commissioner

(SEAL)

ATTEST:

s/Connie Ingmire
Connie Ingmire, Clerk to the Board

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MORGAN COUNTY BOARD OF HUMAN SERVICES

FINANCIAL MEETING MINUTES

February 14, 2011

Present: Commissioner Tony Carlson – Chairman, Commissioner Brian McCracken, Commissioner Laura Teague, Director Steve Romero, Finance Director Michelle Covelli, Finance Officer Marianne Oskarson, and Administrative Services Manager Susan Bailey.

Meeting called to order at 10:16 a.m. by Chairman McCracken.

ITEMS REQUIRING ACTION

The minutes of the regular monthly Board meeting of November 8, 2010 were approved upon a motion by Commissioner Teague with authorization for Chair to sign. Commissioner McCracken seconded the motion.

The minutes of the regular monthly Board meeting of January 10, 2011 were approved and Chair was authorized to sign upon a motion from Commissioner Teague, with second by Commissioner McCracken.

Human Services Warrants for December 2010 were approved on a motion by Commissioner Teague, seconded by Commissioner McCracken, including authorization for Chair to sign.

HMS warrants	\$ 213,237.21
HMS payroll	<u>\$ 139,864.71</u>
	\$ 353,101.92

Certification of Provider, Vendor and Benefit Authorizations for December 2010 was presented.

Temporary Assistance for Needy Families (TANF)	\$ 58,793.00
Child Care	28,928.46
Foster Care	163,580.82
Core Services	17,439.05
LEAP	119,613.12
Aid to Needy Disabled (AND)	11,875.06
Old Age Pension (OAP)	41,723.66
Food Assistance Benefits	<u>361,610.00</u>
Total	\$ 803,563.17

The report was approved upon a motion by Commissioner Teague to approve with authorization for Chair to sign and second by Commissioner McCracken. Motion passes.

ITEMS FOR INFORMATION ONLY

Financial Reports:

- The Cash Reconciliation Report was presented by Finance Director Covelli. It indicated a cash balance as of December 31, 2010 of \$360,891.20. This compared to the cash balance of December 31, 2009 of \$766,564.72.
- Reviewed Monthly Balance Sheet
- Actual Revenue to Actual Expenditures Report for the period 12/10 was submitted for review.
- The Budgeted to Actual Expenditure Reports were presented.
- The State Allocation to Actual Expenditures Reports were presented.

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- The Federal Allocation Reports were presented.
There being no further business to bring before the Board of Human Services.

Date

Steve Romero, Director

Date

Tony Carlson, Chairman
Morgan County Board of Human Services

**THE BOARD OF COUNTY COMMISSIONERS
MORGAN COUNTY, COLORADO**

Tony Carlson, Chairman

Laura Teague, Commissioner

Brian McCracken, Commissioner

(SEAL)

ATTEST:

Connie Ingmire, Clerk to the Board